



## DESCRIPTION

Perform a variety of in-store customer service, marketing, promotional, advertising, and stocking duties related to the receiving, sale, and delivery of parts and accessories.

## RESPONSIBILITIES

- + Sell products and/or services to meet customer needs.
- + Record sales and/or counter transactions.
- + Supply Service Technicians with parts as required.
- + Assist with preparing and maintaining merchandise displays.
- + Verify receipting-in of shipments and assists with placing Machine Down and Stock Orders in their proper inventory locations.
- + Participate in all job-related training and development.
- + Perform routine housekeeping tasks.
- + Maintain condition of department vehicles, inventory, tools and equipment

## QUALIFICATIONS

- + At least 1 year experience in Parts Department operations preferred.
- + Ability to use standard desktop load applications such as Microsoft Office and internet functions.
- + Ability to work extended hours and weekends.
- + Excellent customer service skills.
- + High School Diploma or GED equivalent.
- + Ability to analyze and interpret basic Parts Department reports.

## COMPETITIVE WAGES & BENEFITS

Health | Dental | Vision | Life Insurance | Disability | 401k | PTO | Paid holidays | +More

**ASHLEY, ND**  
9589 49<sup>TH</sup> AVE SE  
(701) 288-3471

**ELLENDALE, ND**  
209 11<sup>TH</sup> ST N  
(701) 349-5336

**LAMOURE, ND**  
200 6<sup>TH</sup> ST SW  
(701) 883-5271

**MILNOR, ND**  
520 MAIN ST  
(701) 427-5224

**NAPOLEON, ND**  
904 N BROADWAY  
(701) 754-2256

**BRITTON, SD**  
42168 SD HWY 10  
(605) 448-5918